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Happy Birthday . . .
- September 17 – Jennie Ellis, Office Associate, Belmont County
- September 19 – Bruce Zimmer, Extension Educator, 4-H and CED, Monroe County

Best Wishes . . .
to Alison Baker, who resigned as 4-H Educator, Washington County to transfer to another job within the University. Alison’s last day with Extension was September 11.

Our Condolences . . .
to Penne Smith, Extension Educator, 4-H, and her family on the recent passing of her father, Byron Smith.

Position Announcement . . .
If you know of anyone who might be interested in the following position, please share the information with them. The deadline is September 27.

County Extension Educator, Family and Consumer Sciences
Noble County / Caldwell, Ohio
Monroe County / Woodsfield, OH
100% FTE
Repost Date: September 3, 2015
Deadline: September 27, 2015
Screen: October 14, 2015
To Apply

The Ohio State University
COLLEGE OF FOOD, AGRICULTURAL, AND ENVIRONMENTAL SCIENCES
Dean’s Webinar . . .
Dean McPherson’s monthly webinar is scheduled for Friday, September 18 at 1 p.m. Please hold the date. More information will be sent this week about connecting to the webinar.

Fun at the Fair . . .
Noble County residents paid to take out their frustrations on the Noble County 4-H Educator (Nancy Snook) and other fair officials during their recent county fair. Actually, it was a fun, fund raiser for their new Rabbit and Poultry Barn.

Policy of the Month . . . (Source: Jeffrey Dick)
Personal Property

Personal property brought into the workplace is done so at the employee’s own risk. This would include wallets, purses, artwork, decorations, radios, personal papers, books, periodicals and other materials whether or not they are used in conjunction with an employee’s job responsibilities. While the University recognizes its responsibility to provide a working environment that is as safe and secure as possible, it cannot accept responsibility for loss of personal property or vehicles which are personal property.

All faculty, staff and students are encouraged to purchase a standard home owner or renter’s property insurance policy, which in most cases will provide some coverage for losses of personal property at work.
Auto Insurance Coverage

Your personal auto insurance is primary when you are driving your vehicle on OSU business. OSU’s insurance would provide coverage only after your personal limits are exhausted. Employees should check with their insurance agent to be sure that business usage of their vehicle is included in their policy.

Reviewed 2013

Business Office News . . .
If you haven’t visited the Business Office website in a while, there are a few new FAQs that have been posted at http://cfaesfinance.osu.edu/news.
- FAQ – Requesting a reimbursement to an Extension Checking Account
- FAQ – How to request a change Order on a Purchase Order (PO)
- FAQ – Purchasing apparel to share
- FAQ – Contracts – Zero Dollar – OSU is receiving good or service
- Returned Check Guide Updated

Ed Tech News . . .
What Can an Ed Tech Do for Me? (Source: https://u.osu.edu/extensionedtech/2015/09/02/what-can-an-ed-tech-do-for-me/)
- Answering Questions
- Coaching
- Workshops
- Connecting You to Resources
- Research

How Do You Want Your Ed Tech Info? Survey (Source: https://u.osu.edu/extensionedtech/2015/09/03/how-do-you-want-your-ed-tech-info-survey/)
Visit this link and complete the survey before September 18. Use the one-question survey to let them know how you would prefer to get Ed Tech related updates and information.

The eXtension #EdTechLN, One Year Later – Interactive Infographic (Source: http://u.osu.edu/extensionedtech/2015/09/08/the-extension-edtechln-one-year-later-interactive-infographic/)
The eXtension Educational Technology Learning Network is celebrating one year of learning, sharing, and collaboration this month. If you’re not familiar with the EdTechLN, it was funded and created by eXtension in 2014 to provide informal professional development, collaboration, and partnership opportunities focused on technology use in Extension programming, working differently, as well as fostering innovative ideas and concepts. Read more at the link above.
#EdTechLN Tweetup –
The EdTechLN hosts TweetUps each month on the 1st and 3rd Thursday of the month at 2:00 p.m. EST. This week’s theme (Digital Pedagogy) and a great way for Extension program staff to share their innovative program efforts. Ohio has many examples to showcase. To join, go to twubs.com/edtechln. You can sign in with your Twitter account or just view the Live feed if you do not want to sign in.

University Items of Interest . . .
BuckeyeBox . . .
BuckeyeBox now has unlimited storage. This means that you can use BuckeyeBox to collaborate on more projects than ever. You don’t need to take any action to receive the additional storage. All existing BuckeyeBox users have already been upgraded. If you have questions about BuckeyeBox or are having any issues with your account, please contact the IT Service Desk at 614.688.HELP or 8help@osu.edu

BuckeyeLearn . . .
You may have heard the news about a new tool coming for staff and faculty to use for professional learning and development. BuckeyeLearn is a university-wide online training tool, allowing learning and training opportunities to be easily accessed by the university community of faculty, staff and student employees. BuckeyeLearn enables you to initiate and track training to complete non-academic and required trainings. BuckeyeLearn will not replace Carmen. However, non-academic training currently offered in Carmen may be moved to BuckeyeLearn over time. Learn more about BuckeyeLearn by visiting go.osu.edu/BuckeyeLearn.

Hit the Road – It’s Not Too Late . . .
The sixth annual Hit The Road With The Buckeyes walking challenge kicked off Friday (9/11). Don’t miss your chance to participate in this year’s contest and compete to win one of several football themed prize packages. Log in to the Your Plan for Health portal now to create or join a team. Teams can consist of 4-6 benefits-eligible faculty/staff and/or enrolled spouses/same-sex domestic partners. The challenge ends on Friday (11/13), so lace up and Walk Like A Champion. Read more: go.osu.edu/HitTheRoad

One-Stop Shop for Ohio State-produced software . . .
Dan Rockwell’s job is to gather all the stray bits of computer software at Ohio State and give them a home – the Buckeye IP Vault. The vault is an online marketplace for Ohio State’s software, apps, algorithms, copyrighted content and non-exclusive patents – an experimental avenue that the university has created to see if it can get a return on its internal and research investments. Read the onCampus article: oncampus.osu.edu

Chi Epsilon Sigma Deadlines . . .
Membership (http://extension.osu.edu/about/chi-epsilon-sigma/ces-membership)
It is time once again for the annual Chi Epsilon Sigma (CES) Membership Drive. CES is Extension’s professional organization for support staff. Membership is open to all support staff that have at least a 45 percent appointment with Extension. Annual dues are $25. Extension administration reaffirms that dues may be paid from county department budgets with unit director approval. To encourage staff to join that may not be able to because of budget constraints, six membership scholarships will be available.
**Annual Meeting**
The CES Annual Meeting will take place on Tuesday, December 8 at the Ohio Union in partnership with the OSU Extension Annual Conference. Mark your calendars and plan to attend. A $100 scholarship will be awarded to a CES member to assist with expenses to attend the Annual Meeting and Conference.

**Newsletter, Brochure and Website Contest**
This is your opportunity as a CES member to be recognized for your hard work and creative skills. Deadline for application is October 31. Visit [http://extension.osu.edu/about/chi-epsilon-sigma/ces-awards-recognition](http://extension.osu.edu/about/chi-epsilon-sigma/ces-awards-recognition) for the official application.

**Dorothy Rex Inspirational Award**
Established by founding member of CES, Dorothy Rex, nominations can be emailed to Kathy Gamble at gamble.2@osu.edu and must include the nominee’s name and a brief explanation of how that member has been an inspiration to you and others. Deadline for nominations is October 31.

**Extension Support Staff Excellence Award**
Be thinking about an individual that you can nominate for the highest award presented to our support staff, the Extension Support Staff Excellence Award (co-sponsored by CES and Extension Administration). Criteria includes sustained excellence in overall job performance, consistent demonstration of a cooperative and positive attitude, exemplary service in leadership positions, exceptional participation in professional development opportunities, and outstanding achievement or creative contributions in problem solving. Nominees must be a CES member. The application for this award will be available soon.

**Important Dates and Deadlines . . .**
If there are dates that apply to many that you would like to see included in this section of the newsletter, please send them to Lee Ann at johnson.82@osu.edu.

**OCTOBER:**
1 – Deadline for JCEP Awards and Nominations
4-7 – ESP National Conference, Coeur d'Alene, ID
7 – BH all program area meeting (tentative)
13-14 – FCS All Programs Conference
21 – CED F2F Meeting
22 – OSUE Employee Welcome Festival
23 – Research in View Training
25-29 – NAE4HA Conference, Portland, OR

**SEPTEMBER:**
18 – Ohio Valley EERA 4H Meeting
22-24 – Farm Science Review
28-29 – Action Leadership Retreat

**NOVEMBER:**
2-5 – NAEFCS Conference, Greenbrier (WV)
9 – Animal Science Program, Columbus
10 – State 4-H Professionals Update
13 – OV EERA Meeting
DECEMBER:
8-9 – Annual Conference
16 – BH 4H Meeting
18 – BH ANR Meeting @ EARS

As always, there are a multitude of training and professional development opportunities for Extension personnel. Please check with program areas for specific opportunities and visit http://extensionhr.osu.edu/profdev/profdev.html.

The OSU Leadership Center also offers other opportunities at http://leadershipcenter.osu.edu/. Many links to Events are also listed on our webpage at http://southeast.osu.edu/events

If any of the above links do not work or if you have questions about the dates or deadlines, please contact Lee Ann at johnson.82@osu.edu