In This Issue:
- From Jeff
- Happy Birthday
- In Search of a Volunteer
- 2015 County Highlights
- Message from the Dean
- Sign-on, URL Change for Financials and eMaterials
- JCEP/ESP Awards Deadline
- Extension State Specialist, 4-H Youth Development Animal Sciences Interviews
- CFAES Equity and Inclusion Resources and Professional Development
- Reminder – Insurance Reporting Form Due
- U.S. News: Ohio State Climbs in Latest Rankings
- Vote for the Ohio State Fair
- Important Dates and Deadlines

From Jeff . . .

Impressions – It took two months to accomplish my first goal in the interim role of visiting every county office. I have a few impressions that I would like to share. We have a large region and contrary to popular belief, you can get everywhere from any other part of the region. We have diverse working conditions in the region. This includes office space and access to facilities to conduct programming. We also have a wide range of county funding, which impacts staffing and the ability to conduct programs. Even with the diversity, we have excellent people, working hard to serve the needs of their clients and advance the mission of our organization. I have been impressed with your approach, and ability to get things accomplished regardless of any constraints. Keep up the good work.

Fall Visits – This week I start the fall visits. I look forward to discussing your accomplishments and goals for next year. I have already been asked when I need the review documents sent to me. A week ahead of the visit would be preferable. I need time to read them before the visit to make the visit more valuable to you.

From September 26 to October 10 I will be on a sheep industry tour of the United Kingdom. I will not have cell phone service and only intermittent internet connection, which means, you can email me, but I may not respond immediately. Timesheet, leave and HRA approval will be handled. If you need immediate assistance during that time, you can call Julie Fox, Central Region Director at 740.708.0993.
Happy Birthday . . .
- September 21 – Jeff Fisher, Extension Educator, ANR and CED, Pike County
- September 27 – Marcus McCartney, Extension Educator, ANR, Meigs County

In Search of a Volunteer . . .
from the Buckeye Hills EERA, an ANR Educator, to serve a one year term on the Southeast Region Endowment Committee. The committee will be meeting soon to discuss this year’s award selection process and selecting the recipients once the applications are received. The group meets via brief conference call(s). If you are interested in serving on this selection committee, please contact Lee Ann at johnson.82@osu.edu. Thank you!

2015 County Highlights . . .
This is just a reminder that you should be working on the 2015 County Highlights.
- The County Highlights are to be submitted on the BuckeyeBox template BEFORE October 30 by the County Directors (or designee).
- The Region Directors will then have until November 16 to review and pass the approved template content to the County Directors.
- The County Directors will then have until November 18 to finalize the template content and place it into the “Incoming to Marketing and Communications” folder for a style edit by Heather Gates.
If you have any questions about submitting the County Highlights for this year, please contact the Region Office at 740.732.2381.

Message from the Dean . . .
We have a great deal of activity coming up in the college over the next several weeks with the annual Farm Science Review this week and Homecoming activities on October 9-10. During my remarks at FSR, I'll highlight progress or opportunities related to several college priorities. During my annual State of the College address on October 9, I'll share more information about the great things happening in our college as well as opportunities we have in the coming year.

Recognizing these two important events, I cancelled last Friday’s monthly webinar. We'll capture highlights from Farm Science Review and share through a video message on Monday, September 28, so please be watching your email.

Also, you should have received the September CFAES Monthly via email on September 17. Included:
- On the Road: 2 Days with Buckeyes in Northeast Ohio
- President Drake’s Ohio Tour Includes CFAES, Field to Faucet
- ‘Tackling Critical Issues in Today’s Society’: CFAES and the Discovery Themes
- 31 Reasons to Celebrate, 31 People You Should Get to Know
- Recognition: APS President; Nematologists’ Student Award
- Good Reading: New and Revised Fact Sheets on Ohioline
Action Requested: Faculty/Staff PHA Completion by September 30 . . .

Time grows short for you to complete the steps to ensure that you have a full range of choices – and financial benefit through credits toward your premiums – in your 2016 OSU Medical Plan. Follow these two steps to ensure you have options during the upcoming open enrollment period:

**Earn up to a $480 Premium Credit & 2016 Medical Plan Choice in 2 easy steps.**

**Step 1: Complete a Biometric Screening.** Obtain required health values including; height, weight, blood pressure, total cholesterol, HDL and a blood sugar value (either glucose or A1C) from your Primary Care Provider (PCP) or at a free on-campus screening.

**Step 2: Complete the Personal Health & Well-Being Assessment.** The PHA is a confidential online questionnaire that assesses factors that are critical to your health, well-being and your ability to improve or maintain both. It should take 15-20 minutes to complete.

Make sure to complete these steps by the September 30 deadline!

If you are looking to confirm you have completed all the requirements for earning plan choice and premium credit, visit yp4h.osu.edu for a step-by-step verification.

Also, below are a few excerpts regarding 2016 Open Enrollment.

Without completion of the PHA, you will be limited to only one benefit plan option.

For 2016, there are several plan changes that may impact you. These updates include a revised prescription drug formulary and higher plan benefits for using dental providers in the PPO network.

We are also introducing tiered medical plan contributions based on compensation for full-time faculty and staff. A letter will be sent to your home address by October 16 identifying your tier.

Communication will be shared in the coming weeks in advance of Open Enrollment to help you select benefits based on your needs. Learn more about choosing your health benefits at http://hr.osu.edu/oe

**Sign-on, URL Change for Financials and eMaterials . . . (Source: Ric Hunter)**

On September 12, the PeopleSoft Financials System infrastructure (including eMaterials) was moved from outdated physical machines to virtual machines.

**New System Links:**

Please be sure to update any Web favorites with the new links below, and add the following URL to your trusted sites to make sure no pages are blocked: https://*.it.ohio-state.edu

- Financials System: https://finance.it.ohio-state.edu/psp/sfnosu/?cmd=start
- eMaterials System: https://ematerials.it.ohio-state.edu/psp/semosu/?cmd=start

**New Way to Login:**

When using the new links, be sure to login to the Financials System and eMaterials using your OSU lastname.# and password for login.

Direct any questions to the IT Service Desk at 614.688.HELP (4357).
JCEP/ESP Awards Deadline . . .
is Thursday, October 1st. Now is the time to complete your application, nominate your peers, or consider community partners for an award! The awards categories are listed below. All applications for these awards are at [http://go.osu.edu/ojcepawards](http://go.osu.edu/ojcepawards)

Award Categories:

- **Team Teaching** – single-program area or multi-disciplinary teams, and categories specifically for teams with non-Extension Collaborators! At least 50% of the team must be JCEP/ESP members.

- **Creative Works** – Do you have a great newsletter, website, TV program curriculum package, fact sheet, media production or other educational or marketing item you or your team created? This is the category to get those works recognized. All Extension Professionals (including non-faculty and non-ESP members) are eligible to enter their work in this competition.

- **Friend of Extension** – think volunteers, business leaders, organizations, elected officials and more…up to 3 recipients will be recognized, with one being selected to represent Ohio through the National ESP award nomination process.

- **Excellence in Extension** - annual award recognizing a superior Extension educator; based on excellence in teaching, research and service. This is Ohio Extension’s highest honor! Any Extension employee who is a current member of Epsilon Sigma Phi is eligible. The award can be received one time only. The award includes a cash award of $1,000 plus the addition of $1,000 to the base salary.

- **ESP Special Chapter Awards** – Nominees are eligible to receive an award in any one category only once. A complete list of previous ESP Award Winners is available on the site with the applications. Chapter winners will be asked to complete a Regional/National Award Application in January. Award nominations require a 60 word or less abstract about the nominee. Categories are listed below. See application for details on each award.
  - National DSA Ruby Award – Must be an OJCEP member
  - Administrative Leadership Award (must have 10 or more years of service)
  - Diversity Multicultural Recognition (Individual) – (Must be an OJCEP member)
  - Diversity/Multicultural Recognition (Team) – At least 50% of team members must be current OJCEP members)
  - International Service Recognition – (Must be an OJCEP member)
  - Visionary Leadership Recognition – (Must be an OJCEP member)
  - Continued Excellence Recognition - Must be an OJCEP member. Eligible for nomination five years after receiving chapter DSA. Minimum of 20 years in Extension)
  - Meritorious Support Staff Service Recognition for support staff who have demonstrated excellence in supporting Extension programs.
  - Retiree Service Recognition given to a current OJCEP/ESP member who is an OSU Extension Retiree.

Applications are due (to the individual listed on each application) no later than midnight, October 1st! (*Creative Works must be mailed hard-copy and post-marked no later than Oct. 1.*)
Extension State Specialist, 4-H Youth Development, Animal Sciences Interviews . . . (Source: Lisa Jinks)
The search committee for the Extension State Specialist, 4-H Youth Development Animal Sciences position has identified two candidates for interviews and presentations on, Monday, October 19, 2015. Each candidate’s curriculum vita can be reviewed at: https://osu.box.com/s/5ibn9ofmv886wtqby2sts1iyh1233vz0 You are invited to attend in person at the Nationwide & Ohio Farm Bureau 4-H Center Room #220 or view the candidate’s presentations via Carmen Connect and complete feedback surveys. View candidate presentations at these times:
• 2:00 p.m. – Keegan D Gay
• 3:00 p.m. – Benjamin A Wenner
Link to view presentations:
Use this link to log in as a guest to the Carmen Connect Meeting entitled OSU Extension 4-H State Specialist, Animal Sciences http://carmenconnect.osu.edu/hhhhsearch/.

CFAES Equity and Inclusion Resources and Professional Development Opportunities . . . (Source: Kathy Lechman)
The CFAES Equity and Inclusion webpage is live at http://equityandinclusion.cfaes.ohio-state.edu. The website contains information on topics related to equity, inclusion and diversity. College, university and external events are featured in the “Events” page. A monthly blog is available and individuals can subscribe. I hope the blog allows for interaction and conversation on topics related to equity, inclusion and diversity. If you have suggestions for the site, please share with Kathy at Lechman.1@osu.edu

Professional Development Opportunities -

American Council on Education Women's Network-Ohio Conference November 5-6 . . .
(Source: Kathy Lechman)
November 5-6, 2015 Thursday, 5:30 - 7:30 pm; Friday, 7:30 am - 4 pm Location: Cuyahoga Community College campuses, Warrensville Heights and Highland Hills, Ohio Fee: $125
The ACE Women's Network-Ohio is a network of women administrators, faculty, and staff from colleges and universities across the state that is dedicated to the professional advancement of women. WNO's annual conference is a professional development opportunity that offers a presidential panel, networking and informal mentoring with other conference attendees, and a variety of workshops and breakout sessions to explore. Participants and topics represent issues relevant to women at two- and four-year campuses, public and private institutions, and religious colleges and universities. For more information visit their website at aceohiowomen.org.

Tri-State Diversity Conference . . . (Source: Brian Raison)
Save the date and plan to join us in Northern Kentucky (Cincy Airport area) for the 12th Annual Tri-State Diversity Conference, Feb. 17-19, 2016.
This year's topic is: “A Healthy Perspective on Diversity-Progress, Partnerships, and Possibilities.”
Attend sessions on:
• Hip Hop Culture -- Learn to use multi-models to engage in youth learning.
• Cultural Differences -- Help participants learn ways to listen and respond to these conflicts.
• Economic Inclusion -- Hear about strategies to help enable diverse people and businesses to fully participate in our economy.
• Cultural Competence -- Participate in sessions that will help provide a understanding of how to effectively work with non-dominant communities.
• Culture into the Fray -- Practice approaches that include greater, and more effective, inclusion of people.
• And More!

To learn more go online at: http://ces.ca.uky.edu/tristatediversityconference/.

New way to request professional development –
In addition to the opportunities listed in the Events section of the webpage, there are several internal options available. Please complete the Training Request Form if you would like to schedule a professional development opportunity for your department or unit. In addition to Open Doors, cultural Intelligence and Search Committee Training, you may request a specific topic. Kathy is willing to travel to Wooster Campus, regions, and county offices for a minimum of 10 participants.

Professional Development Training Support Fund –
CFAES will once again support faculty and staff who are interested in professional development opportunities that will provide knowledge and skills that can be used to enhance our equity and inclusion efforts. The fund can support 10 requests up to $5000. Once all funds are awarded, no more applications will be accepted. The Professional Development Training Support Fund Application is a fillable PDF found at http://equityandinclusion.cfaes.ohio-state.edu/professional-development-support-fund

Reminder – Insurance Reporting Form due 9/30 . . . (Source: Cindy Buxton)
Insurance is a restricted commodity and can usually only be paid with a Purchase Order. However, we have a special exemption for event insurance payments as long as they are reported annually.

You need to report insurance that is paid via an Extension Checking Account. This is primarily to be used for American Income Life Insurance (event insurance) payments but can be used for other insurances with permission from Cindy Buxton. Take a moment to look through your local checking account for the last fiscal year (July 2014-June 2015) and report all insurance expenses.

All units should report (even those that have not paid for event insurance from the checking account – there is a place to record this). http://cfaesfinance.osu.edu/node/84/insurance-reporting-form

You do not need to report anything paid with the PCard or with a Purchase Order as this can be captured from data in the General Ledger by the Business Office.
U.S. News: Ohio State Climbs in Latest Rankings . . . (Source: onCampus Today)

U.S. News & World Report has named Ohio State the top public university in Ohio in its annual “America’s Best Colleges” rankings. The university is #16 among the nation’s best public universities in rankings released Wednesday (9/9). It’s an improvement from last year, when Ohio State was ranked #18 among publics. Ohio State was rated #8 (#7 among publics) among 147 schools with online programs and is recognized for offering several programs that help students succeed, including a First Year Experience, learning communities and undergraduate research. Read more: news.osu.edu/news/2015

Vote for the Ohio State Fair . . .

The Ohio State Fair is in the running to be in USA Today’s list of the Top 10 Best State Fairs in the nation. If you would like to help promote the Ohio State Fair (OSF) in this effort, check out the information from Alicia Shoultz, Marketing and PR Director for OSF.

Please help us by voting for the Ohio State Fair once a day per device, every single day now through September 28. Please share this on your social media pages, or forward this along to your friends and family and help support the Ohio State Fair!


Important Dates and Deadlines . . .

If there are dates that apply to many that you would like to see included in this section of the newsletter, please send them to Lee Ann at johnson.82@osu.edu.

SEPTEMBER:
22-24 – Farm Science Review
28-29 – Action Leadership Retreat

OCTOBER:
1 – Deadline for JCEP Awards and Nominations
4-7 – ESP National Conference, Coeurd’Alene, ID
13-14 – FCS All Programs Conference

21 – CED F2F Meeting
22 – OSUE Employee Welcome Festival
23 – Research in View Training
25-29 – NAE4HA Conference, Portland, OR

NOVEMBER:
2-5 – NAEFCS Conference, Greenbrier (WV)
9 – Animal Science Program, Columbus
10 – State 4-H Professionals Update
13 – OV EERA Meeting

DECEMBER:
8-9 – Annual Conference
16 – BH 4H Meeting
18 – BH ANR Meeting @ EARS

FEBRUARY:
17-19 – Tri-State Diversity Conference
As always, there are a multitude of training and professional development opportunities for Extension personnel. Please check with program areas for specific opportunities and visit http://extensionhr.osu.edu/profdev/profdev.html.

The OSU Leadership Center also offers other opportunities at http://leadershipcenter.osu.edu/. Many links to Events are also listed on our webpage at http://southeast.osu.edu/events

If any of the above links do not work or if you have questions about the dates or deadlines, please contact Lee Ann at johnson.82@osu.edu

Schedule (week of September 21, 2015)

Jeff (419.560.8645 cell)

M – Vinton Meigs
T – Belle Valley
W – Wooster
T – Farm Science Review
F - Morrow